



**Annual General Meeting**  
Monday 30<sup>th</sup> October 2023 at 5:00pm  
at Glen Eden Library, Glendale Rd, Glen Eden

**MINUTES**

**Attendees:** Natasha McDowall (Chair), Ian Burkett, Sharon Burkett, Bevin Mobberley, Nigel Somerville, Warren Adolph, John Wheaton, Barbara, Nicole, Marge, Zhenk (Fiesta), Shirley, Michelle Clayton (WRLB),

**Also in attendance:** Gary Holmes (BID Manager), Kirstie Barton-O'Brien (Membership Manager)

The required quorum of a minimum of six full members was achieved and the meeting began.

- 1. Apologies** – David Ibbs (Organics Out West), Tash (Book Exchange), Valerie Carrol (Glen Eden Library – Community rep)

**Resolved:** That the apologies be accepted.

Moved: [Natasha](#)

Seconded: [Ian](#)

- 2. Minutes from AGM 2022.**

The Minutes of the previous AGM held 25<sup>th</sup> October 2022 were distributed and received and are confirmed as a true and correct record of the business transacted.

Resolution 1: That the Glen Eden Business Association receive and confirm the 2023 AGM Minutes of the Glen Eden Business Association (held on 25<sup>th</sup> October 2022).

Moved: [Natasha](#)

Seconded: [Bevin](#)

- 3. Chairperson's Report**

Resolution 2: That the Glen Eden Business Association receive the 2022/2023 Chairperson's Report (being governance update and report on strategic achievements from the 1 July 2022 to 30 June 2023 financial year).

Moved: [Bevin](#)

Seconded: [Nigel](#)

- 4. Managers' Report**

Resolution 3: That the Glen Eden Business Association receive the 2022/23 Managers Report (being the report of the Operations Teams' activities for the 1 July 2022 to 30 June 2023 financial year).

Moved: [Natasha](#)

Seconded: [Ian](#)

- 5. Treasurer's Report**

The Treasurer spoke to his written treasurer's report, the 2022/23 financial statements, audit report, the update on the budget for 2023/24, and the proposed budget for 2024/25.

[Resolution 4](#): That Glen Eden Business Association receive and approve the written Treasurer's report and Annual Financial Statements for the Financial Year 1 July 2022 to 30 June 2023

[Moved](#): Bevin

[Seconded](#): Ian

**Receive and approve the 2024/2025 Indicative Budget.**

[Resolution 5](#): That the Glen Eden Business Association receive and approve the draft Business Plan for the 1 July 2024 to 30 June 2025 financial year.

[Moved](#): Bevin

[Seconded](#): Nigel

[Resolution 6](#): Move to approve the following financial year 2024/25 draft budget which includes a BID targeted rate grant amount of \$103,550 including a 9% increase or \$8,550 to the BID targeted rate grant for 2024-2025 financial year. Further ask the Waitakere Ranges Local Board recommend to the Governing Body the amount of \$103,550 be included in the Auckland Council draft 2024-2025 annual budget consultation process.

[Moved](#): Natasha

[Seconded](#): Sharon

**6. Proposed BID Expansion**

[Resolution 7: \(Special Resolution\)](#) That the Association endorses the investigation of a possible Business Improvement District (BID) boundary expansion to include commercial properties on West Coast Road (between numbers 351 and 375) and those in Waikaukau Road with possible ballot in 2024 subject to feedback from businesses in that area.

[Moved](#): Ian

[Seconded](#): Nigel

**7. Appointment of Auditor for the year ahead**

[Resolution 8](#): That the Glen Eden Business Association appoint McLaren Guise as Auditor for the Glen Eden Business Association for the 2023/2024 financial year.

[Moved](#): Bevin

[Seconded](#): Nigel

**8. Election of Committee Members:**

No written nominations had been received so they were called for from the floor

[Resolution 9](#): That the Glen Eden Business Association approves the appointment of the following members to the Committee for 2023/2024.

Natasha McDowall, Ian Burkett, Bevin Mobberley, Nigel Somerville, Warren Adolph, Dave Ibbs, Grant Tretheway, Shirley, John Wheaton, Sonia, Valeri Carol (Glen Eden Library).

[Moved](#): Natasha

[Seconded](#): Bevin

[Resolution 10](#): That subject to the election at the first Committee meeting following the AGM, the Glen Eden Business Association approves the appointment of the Chairperson, Treasurer and Secretary for 2023/2024.

[Moved](#): Natasha

[Seconded](#): Nigel

**9. Close of meeting 6.07pm**